

## **Role Summary**

Foster + Partners is a global studio for sustainable architecture, urbanism, engineering and design. We are the Foster + Partners Visualisation and Film team, specialising in film, animation, real-time, motion design, still images, and digital content creation. As a multidisciplinary global architectural practice, our projects go beyond the built environment, from visualising habitats in space to transportation systems and industrial designs of the future.

We are seeking an Assistant Visualisation Editor for our expanding team. The role is open to recent graduates or those with equivalent industry experience with an interest in the built environment.

The role is focused on editing, but opportunities are available to learn new skills within the film making pipeline, from camera operation to colour grading, and script writing to sound design. Working within Visualisation you will be joining an incredibly creative team with experienced film makers. You will have the opportunity to be editing every day, creating narrative-led content for the wider practice.

## **Role Definition**

**Job Title:** Assistant Visualisation Editor  
**Reporting To:** Senior Visualisation Editor on a day-to-day basis and ultimately to the Head of Visualisation

## **Responsibilities**

- Contribute your creative ideas and participate in the entire filmmaking process, from pre-production to post-production.
- Create and edit a variety of content including competition bid films, documentaries, social media content, trailers, and more.
- Organise and maintain projects, working closely with the production team and using Frame.io to collate and track feedback.
- Work collaboratively with architects and specialist teams within the Practice, handling sensitive and highly confidential information with discretion.
- Contribute, or otherwise assist, as required.
- Equity, diversity & inclusion (EDI) is a core priority. To support and champion the embedding of this focus as a collective workforce responsibility, EDI should be integrated, where relevant, into all workstreams.
- Thorough knowledge of and compliance with F+P procedures and standards.

## **Qualities and Skills Required**

- Able to demonstrate ability to undertake the above responsibilities.
- Legally able to work in the country in which the position is based.
- Experience with the following software:
  - Postproduction: Davinci Resolve and Adobe Premiere, or equivalent
  - Bonus: Adobe Photoshop, After Effects and Microsoft Office
- Possess a creative flair, technical ability, and passion for visual storytelling.
- A good understanding of film editing.
- Experience with music production and/or composition would be welcomed.
- Excellent organisational skills.
- Able to manage sensitive and sometimes confidential information.
- Self-motivated and able to take responsibility.
- Able to demonstrate initiative and a proactive approach to daily tasks.
- Good interpersonal skills and able to work independently and as part of an effective team.

- Flexible attitude.
- Able to build good relationships at all levels, internally and externally.
- Resilient to cope with conflicting demands, able to prioritise duties and work effectively under pressure.
- Able to work as part of an effective team assisting and supporting team members.

This description reflects the core activities of the role but is not intended to be all-inclusive and other duties within the group/department may be required in addition to changes in the emphasis of duties as required from time to time. There is a requirement for the postholder to recognise this and adopt a flexible approach to work. Job descriptions will be reviewed regularly and where necessary revised in accordance with organisational needs. Any major changes will be discussed with the postholder.