

### **Role summary**

We are looking for Architects with excellent Revit skills, to join our office in **Vijayawada**. We believe the best architecture comes from a synthesis of all the elements that separately comprise and inform the character of a building: the structure that holds it up; the services that allow it to function; its ecology; the quality of natural light; the symbolism of the form; the relationship of the building to the skyline or the streetscape; the way you move through or around it; and last but not least its ability to lift the spirits.

### **Role definition**

**Job Title:** Architect

**Reporting to:** Project Leader of the current project on a day-to-day basis and ultimately to the Senior Partner

### **Responsibilities**

- Prepare, develop and edit, under the guidance of the project leader, drawings, models, images and other documents relating to the design
- Seek to understand the design project
- Develop, where required, representations of design options for further discussion by the design team
- Record evidence of your professional experience in accordance with the requirements of the RIBA (or equivalent as applicable e.g. AIA)
- Thorough knowledge of and compliance with Foster + Partners procedures and standards
- Contribute, or otherwise assist, as required by the Partner or Senior Partner
- As part of the design team, take responsibility for developing detailed design information for specific building elements
- Co-ordinate and help resolve design related issues through research into local availability of materials, construction skills, liaison with contractors
- Assist and liaison with consultants, project management, client body, statutory authorities and others
- Administrative reporting on progress to the design team, project management and client body as required
- Assisting the design team in design, production and setup of presentations and exhibitions

### **Qualities and skills required**

- Able to demonstrate ability to undertake the above responsibilities
- Legally able to work in the country in which the position is based
- Evidence of a good design understanding e.g. a good design portfolio
- Ability to use a variety of media in the development and documentation of a design project
- A flexible and open attitude towards new ways of working and commitment to independent, lifelong learning

- Excellent organisational skills
- Able to manage sensitive and sometimes confidential information
- Self motivated and able to demonstrate initiative and a proactive approach to daily tasks and in response to direction or instruction
- Good interpersonal skills and able to work independently and as part of an effective team, assisting and supporting team members
- Able to build good relationships at all levels, internally and externally
- Resilient to cope with conflicting demands, able to prioritise duties and work effectively under pressure and meet deadlines efficiently and effectively budget
- Evidence of the ability to understand design decisions taken by others

### **Desirable**

Ability to use some of the following: MicroStation, PhotoShop, Illustrator, InDesign, Word, Excel, Outlook, PowerPoint, Internet Explorer

This description reflects the core activities of the role but is not intended to be all-inclusive and other duties within the group/department may be required in addition to changes in the emphasis of duties as required from time to time. There is a requirement for the post holder to recognise this and adopt a flexible approach to work. Job descriptions will be reviewed regularly and where necessary revised in accordance with organisational needs. Any major changes will be discussed with the post holder.